



# CanSTEM Education Private School Inc.

350 Rutherford Rd South, Plaza—1, Unit-10, Brampton, Ontario, L6W 4N6

Ph:647-568-0258, 647-709-0258, 647-847-1231, Email:CanSTEM.Education@gmail.comwww.canstemeducation.com

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**You need to add us to your OCAS account if you have applied to Colleges in Ontario, School year 2024--2025**

**Add us to your OCAS account (Ontario Colleges, <https://www.ontariocolleges.ca/en>)**

<https://www.ontariocolleges.ca/en/apply>

**Click on “ profile”**

**Select” Education “**

**Are you currently enrolled in Ontario high school-----YES (Make sure you have added your current Ontario home school or previous Ontario home school, from which you graduated)**

**Do you want to add Another high school “Yes”**

**Search CanSTEM Education private school-----SELECT our school**

**Type of education-----Canadian High school education**

**Province--ONTARIO**

**School----CanSTEM Education Private School**

**Are you currently attending this school---YES**

**ATTEND FROM---September 2024**

**Student number---0000000000**

**Confirm your name**

**SAVE & Continue**

You need to add CanSTEM Education in your OUAC profile, if you are applying to a university in Ontario and you are enrolled in a university course with us. If you have already done it, please ignore this instruction.



## You need to add us to your OUAC account if you have applied to Universities in Ontario, School year 2024--2025

The group formerly called "current Ontario high school students" (101) is now **Group A**. The group formerly called "not Ontario high school students" or "all other applicants" (105) is now **Group B**.

### Review the new criteria.

### Create Your Account

<https://www.ouac.on.ca/planning/how-to-create-your-account/>

[https://www.ouac.on.ca/docs/video/apply\\_online/apply\\_e.pdf](https://www.ouac.on.ca/docs/video/apply_online/apply_e.pdf)

[https://www.ouac.on.ca/docs/video/edit/edit\\_e.pdf](https://www.ouac.on.ca/docs/video/edit/edit_e.pdf)

### OUAC log in

### UNDERGRADUATE

**My background** (click on edit or change background)

#### Education

Provide information about all institutions where you have registered in 1 or more secondary or post-secondary courses

Have you attended a post-secondary institution?

Select "NO"

Click on “**+** High School “

institution Country: Canada



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**Institution Province: Ontario**

**Institution name: Search “CanSTEM Education Private School “**

**Start--2024-09**

**end---2025-06**

**Exactly follow the next 2 steps, EXACTLY, EXACTLY, EXACTLY**

**Highest year level achieved -----Skip this, do not select anything**

**Diploma / Degree type---Skip this, do not select anything**

**add Institution**

**Will you achieve your Ontario secondary school diploma by the end of the current school year or you have already achieved-----YES**

**Your OEN Number-----“Enter your OEN NUMBER”**

**You will need your Ontario Education Number (OEN) to apply.**

**The OEN is a 9-digit, unique identification number assigned to elementary and high school students across the province. You can find your OEN on your report card. Your high school guidance counsellor will also have it on record.**

**Log out, log in again and check, whether it was successful**

THIS IS NEEDED if you want us to upload midterm or final grades to OUAC for you, this year

Any questions feel free to contact us. If you have already done this or not applied this year, pls ignore this.

- [how to Create Your Account and Complete Your Undergraduate Application \[PDF\]](#)
- [How to Create Your Account and Complete Your Undergraduate Application \[.pptx\]](#)
- [How to Edit Your Completed Application and Respond to Offers \[PDF\]](#)
- [How to Edit Your Completed Application and Respond to Offers \[.pptx\]](#)

<https://www.ouac.on.ca/faq-application/undergrad/>



## IMPORTANT INFORMATION:

If you are not a current Ontario high school student, you are responsible for forwarding your official transcripts to your selected universities. Read the [transcript requirements](#) carefully, as some types of transcripts must be ordered within your application, while others you will need to order directly from your institution.

<https://www.ouac.on.ca/guide/orpas-transcript/>

### **I'm not a current Ontario high school student. How can I send my high school transcripts to my university choices?**

Certain Ontario high schools allow you to request your official high school transcript electronically (completed courses only) through OCAS. You can do this in the Undergraduate Application, in the Transcripts section, under "Transcripts from Ontario High Schools" and "Check if my high school participates". If your high school is not included in this online service, contact them to arrange for them to send your official transcript directly to your university choice. Ask your high school to indicate your OUAC Reference Number on your transcript. The OUAC does not accept hard-copy transcripts, nor do we forward them to your university selections. Note: If you are a current Ontario high school student, your high school will provide your grades to the OUAC; you do not need to request your transcript.

### **Where do I send my transcripts?**

Except as otherwise described in "Forwarding Your Transcripts to Ontario Universities", transcripts must be sent directly to your university choices. Indicate your OUAC Reference Number on all your documents and any communication sent to the universities. The OUAC does not accept transcripts that are not noted in "Forwarding Your Transcripts to Ontario Universities", nor do we forward them to your university selections...

Your part-time students must add your school to the Academic Background section of their Undergraduate Application for you to be able to maintain the courses they are taking at your school. The school the student is registered at full-time can add and update all courses showing on the student's OUAC record.